

English in Chester

Courses for Business and Professional People

The intensive courses for professional people are intended for those who want to improve their English but cannot spend a long time due to work or other commitments. We work with small groups with a maximum number of 6 students per group to ensure that participants receive the help and encouragement they need, we focus on the functional language that is most needed in the workplace or business environment. For maximum flexibility, the courses have a modular structure so students can begin on any Monday.

The Language Training Centre

The Language Training Centre was opened in 1995 and is a separate building opposite the main school. The centre has been extensively modernised and provides a comfortable learning environment with the latest training and technology facilities, including a computer room, language laboratory and Wi-Fi internet access throughout the building. There is a spacious lounge area where students and staff can meet, relax and enjoy free tea and coffee facilities and read the day's newspapers and business magazines.

The Aims and Philosophy of the Language Training Centre

- Our aim is to tailor our courses to meet the needs of our students and provide the skills required to communicate effectively in a variety of work situations.
- Our well-qualified teaching staff have the expertise and specialist knowledge to create courses and materials to fit the needs of the groups.
- Our focus is on listening and speaking skills, allowing students to use and build on the language they already have and to improve their confidence and fluency.
- We work to create a friendly, helpful working environment in which students can feel at ease in a small group.
- We use up-to-date materials, many authentic (for example current news and issues) and carefully-selected course-book and in-company materials.

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Group and Combination Courses

For maximum flexibility, we offer intensive one, two, or three-week courses starting on any Monday. Students can follow different combinations of group and individual one-to-one tuition:

Intensive Group Course:	35 lessons in a small group
The Combination Courses:	1) 30 lessons of group and 5 of individual tuition 2) 25 lessons of group and 10 of individual tuition 3) 20 lessons of group and 15 of individual tuition

Each lesson is 45 minutes. Students can choose any combination of these courses for their programme, but for students coming for one week, we recommend one of the combination courses.

Course Programme

Each course has a different combination of group and one-to-one work, depending on the course programme selected. The group programme has four components:

- **English for Business & Professional Purposes**

Essential skills for doing business and communicating with other people in English: including meetings, telephoning, negotiating and presentations.

- **Social Business Skills**

These sessions look at increasing students' confidence in dealing with less structured social and business situations: greeting and welcoming visitors, small talk, cultural awareness, e-mails etc.

- **Language Work in a Professional Context**

These are topic and task-based sessions to develop the students' knowledge of vocabulary and language structure in a business and professional context.

- **British Business and Professional Culture**

These classes focus on British Life topics and business discussion. There is also an opportunity to work on personal areas of weakness. The weekly programme is negotiated by the group with the teacher.